



## Request to Municipality for Special Occasion Permit Approval

Municipal approval is required for the issuance of a special occasion liquor permit by the Saskatchewan Liquor and Gaming Authority (SLGA). Please provide the Town of Assiniboia with the following information:

<b>Name of the Organization or Person Requesting the Approval</b>	
<b>Name of Function</b>	
<b>Type of Function</b>	
<b>Event Location</b>	

The Municipality requires a certificate of insurance from the applicant evidencing a minimum of \$2,000,000 Special Event Liquor Liability showing the Town of Assiniboia as an Additional Insured, prior to the approval.

Date(s) of function:	Hours for beverage alcohol service each day:

Additional Information:     Mail Letter     Email Letter     Pick up letter

Applicant name: \_\_\_\_\_  
(Print)

Mailing Address: \_\_\_\_\_  
(Print) (Postal Code)

Email Address : \_\_\_\_\_

Phone Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Approved:**    YES    NO    Date: \_\_\_\_\_

\_\_\_\_\_ Insurance Certificate Attached (if required)

Signature: \_\_\_\_\_ Position: \_\_\_\_\_

In accordance with Section 24 of *The Local Authority Freedom of Information and Protection of Privacy Act*, the personal information collected on this form will be used for administrative purposes relating to your special occasion approval request. If you have any questions regarding the collection and use of this information, please contact the Town of Assiniboia at (306) 642-3382.